

HOLMES COUNTY SCHOOL BOARD  
WORKSHOP  
August 7, 2018

The Holmes County School Board held a Workshop on Tuesday, August 7, 2018 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Alan Justice – Vice Chair, Rusty Williams, Wilburn Baker and Sid Johnson. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Carmen Bush, Donnita Butorac, Pam Price, Mickey Hudson, and Greg Sallas, Directors JaLisa Brannon and Officer McCaskill.

Discussion included:

- A) KIWANIS CLUB AGREEMENT
- B) VALUE ADJUSTMENT BOARD
- C) SOCIAL WORK JOB DESCRIPTION
- D) FACILITIES
- E) BAY COUNTY HEALTH DEPT

At 5:55 p.m., Chair Owens adjourned the workshop; the Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
August 7, 2018

The Holmes County School Board held a Regular Session on Tuesday, August 7, 2018 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Alan Justice – Vice Chair, Rusty Williams, Wilburn Baker and Sid Johnson. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Carmen Bush, Donnita Butorac, Pam Price, Mickey Hudson, and Greg Sallas, Directors JaLisa Brannon and Officer McCaskill

Chair Owens called the regular scheduled meeting to order and the adoption of the agenda. Rusty Williams moved to approve the agenda, second by Sid Johnson which passed unanimously.

HEARING THE PUBLIC:


- UNITED WAY- BACKPACKS
- PDLH FCCLA

FACILITIES

- A. 2018-2019 HVAC AND REFRIGERATION BID – Wilburn Baker made a motion to approve, second by Alan Justice; after discussion Wilburn Baker amended his motion to approve the bid. The Board agreed the markup percentage be lowered to 25%. A new proposal will be presented to the board at the upcoming meeting. S. min p 251

ADMINISTRATIVE PROGRAMS

- A. DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN NORTHWEST FLORIDA COLLEGE AND HOLMES DISTRICT SCHOOL BOARD – Rusty Williams made a motion to approve, second by Alan Justice which passed unanimously. S. min p 251
- B. DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN GULF COAST STATE COLLEGE AND HOLMES DISTRICT SCHOOL BOARD – Rusty Williams made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p 251

 **Board APPROVED**  
8/21/18

- C. SUBAWARD AGREEMENT BETWEEN HOLMES DISTRICT SCHOOL AND FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES – Alan Justice made a motion to approve, second by Rusty Williams which passed unanimously. S. min p. 251
- D. RESOLUTION FOR ADOPTION AND INVOICE FOR 2018-2019 PARTICIPATION FEES – Rusty Williams made a motion to approve, second by Wilburn Baker; after discussion Rusty Williams made a motion to table the item, second by Alan Justice. After revisiting the item, Rusty Williams made a motion to withdraw the tabled item and approve the fees, second by Wilburn Baker which passed unanimously. S. min p. 251
- E. ANNUAL EQUITY UPDATE – Rusty Williams made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p. 251
- F. SOCIAL WORK JOB DESCRIPTION – Sid Johnson made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p. 251

#### FOOD SERVICE/TRANSPORTATION

- A. 2018-2019 BREAD BID/FLOWERS BAKERY – Rusty Williams made a motion to approve, second by Sid Johnson which passed unanimously. S. min p. 251
- B. 2018-2019 MILK BREAD/DWIGHT STEVERSON – Wilburn Baker made a motion to approve, second by Sid Johnson which passed unanimously. S. min p. 251
- C. COMMUNITY ELIGIBILITY PROVISION 2018-2019 IMPLEMENTATION OF THE NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAM – Rusty Williams made a motion to approve, second by Alan Justice which passed unanimously. S. min p. 251
- D. APPROVED AS SURPLUS AND FOR DISPOSAL OF – Rusty Williams made a motion to approve, second by Alan Justice which passed unanimously. S. min p. 251

The Consent Agenda was unanimously approved on a motion by Alan Justice and second by Wilburn Baker as follows: Invoices, Warrant List, P.O.'S Over \$3000, Budget Amendments, 7/17/18, 7/23/18 and 7/30/18 Workshop, Regular Session and Special Session Minutes S. min. p. 251

PERSONNEL – Superintendent Mears made the following recommendations:

**ACCEPT** the following resignation:

- Brent Jones, Teacher Graduation Assistant Program, effective 7/23/18 at 10:00 a.m.
- Casey Underwood, Aide Bonifay K-8, effective 7/25/18 at 3:00 p.m.
- Jared Moseley, Teacher Graduation Assistant Program, effective 7/30/18 at 8:00 a.m.
- Julia Stewart, Teacher Bonifay K-8, effective 7/20/18 at 2:00 p.m.
- Liza Tice, Teacher Bonifay K-8, effective 7/30/18 at 8:00 a.m.

**AMEND** the following employee:

- Chey Bowers, Teacher Bonifay K-8 to Assistant Principal Bonifay K-8, effective 6/6/18

**TRANSFER** the following for the 2018-2019 school year:

- Kathy Lee, 6<sup>th</sup> Grade ELA Teacher Bonifay K-8 to Bethlehem High School, effective 8/1/18

**HIRE** the following for the 2018-2019 School Year:

- Crystal Connor, Teacher Bonifay K-8, effective 8/1/18
- Donna Acosta, Teacher Bonifay K-8, effective 8/1/18
- Lygia Barnes, Aide Bonifay K-8, effective 8/1/18
- Felecia Taylor, 10 Month Custodian Bonifay K-8, effective 8/1/18
- Lisa Tindall, Assistant Principal Poplar Springs High School, effective 8/3/18

**HIRE** the following for the 2018-2019 WINGS afterschool program and 2019 summer program:

District Project Director, **Marie Ellenburg**  
 District Lead Coordinator, **Kelley McKee**

Evaluator, **Sheri Brooks**

Site Coordinators:

Bonifay K-8, **Chey Bowers, Cynthia Goodson**

Bethlehem High School, **Mary Dady**

*Ponce de Leon Elem.*, **Terry Commander**

Poplar Springs School, **Melissa Whitledge**

Bethlehem Curriculum/Teacher:

**Alicia Brown**

Teachers:

**Sheila Bailey**

**Nikki Ellenburg**

**Kathy Blalock**

**Beth Williams**

**Shelley Smith**

**Lisa Mathews**

**Alesha Gilley**

**Hannah Watkins**

Bonifay K-8 Curriculum/Teachers

**Amy Tate**

**Vicki Steverson**

Teachers:

**Ryan Boyd**

**Melanie Albury**

**Stephanie Williams**

**Kathryn Worthing**

**Melanie Whitaker**

**Natalie Bomann**

**Sandie West**

**Nikki Carnley**

**Kyla Rushing**

**Mary Atwell**

**Melissa Hudson**

**Terry Petty**

**Angie Goddin**

**Tina Mullins**

**Rachael Cooley**

**Anissa Western**

**Tara Finn**

**Linda Strickland**

**Leslie Mollett**

Ponce de Leon Curriculum/Teacher

**Jennifer Sweat**

Teachers:

**Donna Griffin**

**Desiree Rich**

**Kelly Owen**

**Terri Redmon**

**Tina Brannon**  
**Rebecca Peterson**  
**Holly Culpepper**

Poplar Springs Curriculum/Teacher:

**Jana Trim**

Teachers:

- **Barbara McSwain**
- **Karon Mattox**
- **Deborah Jones**
- **Carol Miller**
- **Chelsea Cushing**
- **Lacey Brown**

Rusty Williams moved to approve the Superintendent's personnel recommendations, second by Wilburn Baker which passed with a 4-1 vote. S. min. p. 251

CLOSED EXECUTIVE SESSION – Sid Johnson made a motion to enter executive session, second by Rusty Williams which passed unanimously. S. min. p. 251

A motion was made by Rusty Williams to adjourn executive session and enter back into the regular session, second by Sid Johnson which passed unanimously. S. min. p. 251

With no further business in the Regular Session, the meeting adjourned at 7:32 p.m.

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Shirley Owens, Chair

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Terry L. Mears, Superintendent