

HOLMES COUNTY SCHOOL BOARD
REGULAR WORKSHOP
December 17, 2019

The Holmes County School Board held a Regular Workshop on Tuesday, December 17, 2019 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice-Chair, Kaci Johnson, Shirley Owens and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Greg Sallas Carmen Bush, Pam Price and Mickey Hudson, Directors JaLisa Brannon and Officer Harris.

Discussion included:

- A. ACCESS CONTROL SYSTEM/GREG SALLAS
- B. SCIENCE CONSULTANT BIDS/PAM PRICE
- C. FACILITIES

The regular scheduled Workshop adjourned at 8:37 a.m.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
December 17, 2019

The Holmes County School Board held a Regular Session on Tuesday, December 17, 2019 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice-Chair, Kaci Johnson, Shirley Owens and Leesa Lee. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Administrators Greg Sallas Carmen Bush, Pam Price and Mickey Hudson, Directors JaLisa Brannon, Melissa Baxley and Officer Harris.

Chair Justice called the regular scheduled meeting to order and the adoption of the amended agenda. Shirley Owens moved to approve the agenda, second by Wilburn Baker which passed unanimously.

HEARING THE PUBLIC:

- PRINCIPAL UPDATE – Roseann Mitchell/BHS

ADMINISTRATIVE PROGRAMS:

- A. APPROVAL TO PURCHASE AN ACCESS CONTROL SYSTEM – Shirley Owens moved to approve, second by Leesa Lee which passed unanimously. S. min. p. 261
- B. SCIENCE CONSULTANT APPROVAL – Kaci Johnson made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 261
- C. 2019-2020 PERSONNEL HANDBOOK – Leesa Lee made a motion to approve, second by Shirley Owens which passed unanimously. S. min. p. 261
- D. 2018-2019 MISSING OR JUNKED INVENTORY TO BE REMOVED AS OF JUNE 30, 2019– Wilburn Baker made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 261
- E. 2019-2020 SPDG SUBAWARD AGREEMENT AMENDMENT BETWEEN FLORIDA GULF COAST UNIVERSITY AND HOLMES DISTRICT SCHOOL BOARD – Kaci Johnson made a motion to approve, second by Leesa Lee which passed unanimously. S. min. p. 261
- F. ADOPTION OF SCHOOL BOARD POLICY UPDATES – Shirley Owens made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 261
- G. 2019-2020 HCHS GIRLS WEIGHT LIFTING SCHEDULE – Leesa Lee made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 261
- H. 2019-2020 PDLH BASEBALL/SOFTBALL SCHEDULE – Shirley Owens made a motion to approve, second by Wilburn Baker which passed unanimously. S. min. p. 261



Board
APPROVED
1/21/20

- I. OVERNIGHT/OUT OF STATE TRIPS – BHS Senior Class to Colorado; BHS Sr Beta to Orlando, FL; PSH Sr. Beta to Orlando, FL; PDLH Baseball to Dothan, AL – Wilburn Baker made a motion to approve, second by Kaci Johnson which passed unanimously. S. min. p. 261
- J. MEMORANDUM OF UNDERSTANDING BETWEEN HCTA AND HCSB FOR BEST AND BRIGHTEST AWARDS – Wilburn Baker moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 261

The Consent Agenda was unanimously approved on a motion by Wilburn Baker and second by Leesa Lee as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, other Administrative items, Workshop and Regular Session minutes for 11/19/19 meeting. S. min. p. 261

PERSONNEL – Superintendent Mears made the following recommendations:

HIRE the following employees for the 2019-2020 school year:

- Zachary Lee, PDLH Teacher/Coach, effective 12/18/19
- Kellie Messer, PSH Teacher, effective 1/6/20
- Phillip Kirkland, Bonifay Bus Driver, effective 12/4/19

HIRE the following employee for the 2019-2020 WINGS afterschool program and 2020 summer program:

- Mika Marshall, BK-8, effective 12/17/19

ACCEPT the resignation on the following employee:

- Denise McGowan, HCHS Lab Assistant, effective 1/5/20 at 3:00 p.m.
- Mickey Hudson, District Facilities Administrator, effective 12/20/19 at 5:00 p.m.

AMEND the leave of absence on the following employee:

- Jamie Maines, K-8 Foodservice Worker, beginning 10/25/19 at 2:00 p.m. and ending on 1/6/20 at 6:30 a.m.

ADD the following employee to the DROP:

- Patricia Birge, BK-8 Foodservice Worker, beginning 11/1/19 and ending on 10/31/2024

APPROVE the leave of absence on the following employee:

- Amanda Stephens, BK-Foodservice Worker, beginning 12/10/19 at 2:00 p.m. and ending 1/6/20 at 6:30 p.m.

TRANSFER the following employees:

- Farcia West, BK-8 Principal to PSH Principal, effective 1/3/20
- Brian Morgan, PSH Principal to District Office Facility Administrator, effective 1/3/20

Leesa Lee moved to approve the Superintendent's personnel recommendations, with the exception of Zack Lee due to a voting conflict, a second was made by Wilburn Baker which passed with a 3-0 vote with Leesa Lee abstaining from voting. Shirley Owens made a motion to approve Zack Lee with a second being made by Kaci Johnson, the vote passed with a 3-0 vote. S. min. p. 261

With no further business in the Regular Session, the Board took a short break before entering into an Executive Session. The meeting adjourned at 9:51 a.m.

Alan Justice, Chair

Terry L. Mears, Superintendent