

## HOLMES COUNTY SCHOOL BOARD

### PAYROLL PERIODS

FOR THE YEAR ENDED JUNE 30, 2020

ALL PERSONNEL RECEIVE SEMI-MONTHLY CHECKS  
EQUAL TO THE ANNUAL SALARY DIVIDED BY 24

Position	Duty Days	Hrs. Per Day	Position	Duty Days	Hrs. Per Day
District Administrative	239	7	Instructional & ROTC 1 - 12 Month	239	7.5
Director, Technology Assistant	239	7	Instructional - 11 Month	216	7.5
Principals	239	7.5	Instructional - 10 Month	196	7.5
Assistant Principal - HCHS	239	7.5	Instructional - Guidance & Curriculum*	196	7.5
Assistant Principals	216	7.5	ROTC 2	195	7.5
Non-Instructional - District	239	7	Occupational & Physical Therapist	190	7.5
Data I & Data II *	180	7.5	Staffing/Lab Assistant	190	7.5
Student Records Data Entry *	190	7.5	Aide I & Aide II	190	7.5
Bookkeeper *	190	7.5	Aide III & Cashier	180	7.5
Custodian - 12 Month	239	7.5	School Secretary	190	7.5
Custodian - 10 Month	190	7.5	School Receptionist	190	7.5
Bus Drivers	180	3.5	Lunchroom	182	7.5

Payment is not permitted for services rendered in excess of the listed hours per day for any regular, parttime or substitute position unless approved by the Superintendent. Hours not to exceed 40 hours per week for combined positions.

All personnel reemployed after retirement from any employer will be allowed qualified experience on the salary schedule not to exceed 7 years.

\* See Page 11 for additional Duty Days

# HOLMES COUNTY SCHOOL BOARD

## Administrative Salary Schedule

Step	District	School	Director	School Assistant	School Assistant	Occupational Therapy Director - 190 Day
	Administrator/ Finance Officer	Principal (1)		Principal - Grandfathered (6) - 196 Day	Principal - Grandfathered (6) - 216 Day	
0	69,643	69,643	44,440	34,950	38,445	46,398
1	69,919	69,643	44,440	34,950	38,445	46,769
2	70,195	69,643	44,740	35,200	38,720	47,139
3	70,471	69,643	45,040	35,450	38,995	47,510
4	70,747	69,643	45,760	36,050	39,655	47,880
5	71,023	69,643	46,480	36,650	40,315	48,251
6	71,299	69,643	47,440	37,450	41,195	48,621
7	71,575	69,643	48,900	38,250	42,075	48,992
8	71,851	69,643	49,860	39,050	42,955	49,362
9	72,127	69,643	50,820	39,850	43,835	49,733
10	72,403	69,643	52,020	40,850	44,935	50,103
11	72,679	69,643	53,220	41,850	46,035	50,474
12	72,955	69,643	54,420	42,850	47,135	50,844
13	73,231	69,643	55,620	43,850	48,235	51,215
14	73,507	69,643	56,820	44,850	49,335	51,585
15	73,783	69,643	58,020	45,850	50,435	51,956
16	74,059	69,643	59,220	46,850	51,535	52,326
17	74,335	69,643	60,420	47,850	52,635	52,697
18	74,611	69,643	61,140	48,450	53,295	53,067
19	74,887	69,643	61,860	49,050	53,955	53,438
20	75,163	69,643	61,864	49,470	54,417	53,808
21	75,439	69,643	62,368	49,890	54,879	54,179
22	75,715	69,643	62,872	50,310	55,341	54,549
23	75,991	69,643	62,876	50,730	55,803	54,920
24	76,267	69,643	62,880	51,150	56,265	55,290
25	76,543	69,643	64,384	51,570	56,727	55,661
26	76,543	69,643	64,384	52,410	57,651	55,661

Annual Administrative Supplements:	<u>12 Mth Employee</u>	<u>11 Mth Employee</u>	<u>10 Mth Employee</u>
Masters Degree (2)	\$2,945.00	\$2,651.00	\$2,410.00
Ed Specialist Degree (2)	\$4,404.00	\$3,925.00	\$3,568.00
Assistant Principal - Elementary and Middle Schools	\$2,000.00	\$2,000.00	\$2,000.00
Assistant Principal - High Schools	\$2,500.00	\$2,500.00	\$2,500.00
Assistant Principal - Combination Schools	\$4,000.00	\$4,000.00	\$4,000.00

- (1) School Principals will receive performance pay based on their annual evaluation. They will receive 60% of the largest District
- (2) School Principal must have Educational Leadership or School Principal Certification
- (3) Superintendent & School Board Members: Set Annually by the Legislature
- (4) Administrators shall be granted other professional and/or instructional experience. Starting salary for Principals will be set using
- (5) Directors and Assistant Principals retain instructional years experience.
- (6) Assitant Principals on annual contract will be paid according to the performance pay instructional salary schedule.
- (7) Add 20% for 12 month position and 10% for 11 month position when original position is 10 months.

# HOLMES COUNTY SCHOOL BOARD

## Grandfathered Instructional Personnel and Therapy Related Fields

Step	Grandfathered Instructional Personnel**	Speech Language Pathologist - Grandfathered**	Social Worker/ Mental Health Therapist - 239 Day	Occupational & Physical Therapist
0	34,950	34,950	41,940	46,398
1	34,950	34,950	41,940	46,769
2	35,200	35,200	42,240	47,139
3	35,450	35,450	42,540	47,510
4	36,050	36,050	43,260	47,880
5	36,650	36,650	43,980	48,251
6	37,450	37,450	44,940	48,621
7	38,250	38,250	45,900	48,992
8	39,050	39,050	46,860	49,362
9	39,850	39,850	47,820	49,733
10	40,850	40,850	49,020	50,103
11	41,850	41,850	50,220	50,474
12	42,850	42,850	51,420	50,844
13	43,850	43,850	52,620	51,215
14	44,850	44,850	53,820	51,585
15	45,850	45,850	55,020	51,956
16	46,850	46,850	56,220	52,326
17	47,850	47,850	57,420	52,697
18	48,450	48,450	58,140	53,067
19	49,050	49,050	58,860	53,438
20	49,470	49,470	59,364	53,808
21	49,890	49,890	59,868	54,179
22	50,310	50,310	60,372	54,549
23	50,730	50,730	60,876	54,920
24	51,150	51,150	61,380	55,290
25	51,570	51,570	61,884	55,661
26	52,410	52,410	62,892	55,661

**Annual Instructional Supplements:**

Beginning Teacher Program (Peer)	662.00
SLP, OT, PT, MHC, and CSW with State License	5,000.00
Therapist Assistants Holding State License	1,000.00
Advanced Degree Supplements (paid according to 1012.22 F.S.)*	
Masters Degree Supplement*	2,410.00
Ed Specialist Degree Supplement*	3,568.00
Doctorate Degree Supplement*	4,736.00
Industry Certification per Florida Statute 1011.62(1)(o)(3)	\$25-\$100 per student

\* See 1012.22 Florida Statutes

\*\* Instructional Personnel and Instructional Therapists on annual contract as of 7/1/2014, or hired after that

\*\*\* Add 20% for 12 month position and 10% for 11 month position when original position is 10 months.

**HOLMES COUNTY SCHOOL BOARD**  
**SALARY SCHEDULE D(P)**  
**Instructional Performance Pay Salary Schedule**

Performance Pay Instructional Base Salary: \$34,950

The base salary shall be the salary paid in the most recent year employed including adjustments. The beginning salary for new hires shall be based on the Grandfathered Salary Schedule for the years completed. Years completed (service) is determined by policy.

Salary Adjustments:

The annual salary adjustment for an employee rated as highly effective shall be \$1,001.00.

The annual salary adjustment for an employee rated as effective shall be \$600.00.

<b>Instructional Supplements:</b>	<b>Period</b>	<b>Amount</b>
Beginning Teacher Program (Peer)	Upon Completion	662.00
Speech and Language Pathologists - State Licensed*	Annual	5,000.00
Occupational & Physical Therapist - State Licensed*	Annual	5,000.00
Social Worker and Licensed Mental Health - State Licensed*	Annual	5,000.00
Speech and Language Pathologists or Occupational & Physical Therapist Assistant - BA & Licensed	Annual	1,000.00
Advanced Degree Supplements (paid according to 1012.22 F.S.)*		
Masters Degree Supplement*	Annual	2,410.00
Ed Specialist Degree Supplement*	Annual	3,568.00
Doctorate Degree Supplement*	Annual	4,736.00
Industry Certification per Florida Statute 1011.62(1)(o)(3)	Per student	\$25-\$100

\* See 1012.22 Florida Statutes

**Other Instructional Provisions for Grandfathered and Performance Pay Teachers**

- A. 196 contract days with 6 paid holidays.
- B. Hourly rate to be paid in accordance with the salary schedule.
- C. BA/BS is equivalent to a Bachelor's degree earned at a standard institution of higher learning.  
 MA/MS is equivalent to a Master's Degree earned at a standard institution of higher learning.  
 6 Year equivalent to an Educational Specialist Degree earned at a standard institution of higher learning.  
 Doctorate is equivalent to a Doctor's Degree earned at a standard institution of higher learning.
- D. Retired teachers start at step 7 on supplement schedule D(S) and receive increases based on the Performance Pay
- E. Instructional Personnel must be Certified.
- F. Years completed (service) is determined by policy.
- G. ROTC - Per Contract With Department Of The Army (equal to active duty pay)
- H. Add 20% for 12 month position and 10% for 11 month position when original position is 10 months.

# HOLMES COUNTY SCHOOL BOARD

## 239 Day Employees

Step	Mechanic I	Mechanic II	Bus Mechanic	Maintenance I	Maintenance II	Deliv. Clerk I	Technology Assistant	Accountant/ Superintendent Secretary	District Data/ Admin	
									Secretary/ Accounting Clerk	Custodian 12 Month
0	35,383.95	29,779.40	26,266.10	32,121.60	28,775.60	34,564.18	33,125.40	28,273.70	21,163.45	20,864.70
1	35,802.20	30,164.19	26,634.16	32,539.85	29,193.85	34,948.97	33,610.57	28,775.60	21,665.35	21,079.80
2	36,220.45	30,548.98	27,002.22	32,958.10	29,612.10	35,333.76	34,095.74	29,277.50	22,167.25	21,294.90
3	36,638.70	30,933.77	27,370.28	33,376.35	30,030.35	35,718.55	34,580.91	29,779.40	22,669.15	21,510.00
4	37,056.95	31,318.56	27,738.34	33,794.60	30,448.60	36,103.34	35,066.08	30,281.30	23,171.05	21,725.10
5	37,475.20	31,703.35	28,106.40	34,212.85	30,866.85	36,488.13	35,551.25	30,783.20	23,672.95	21,940.20
6	37,893.45	32,088.14	28,474.46	34,631.10	31,285.10	36,872.92	36,036.42	31,285.10	24,174.85	22,155.30
7	38,311.70	32,472.93	28,842.52	35,049.35	31,703.35	37,257.71	36,521.59	31,787.00	24,676.75	22,370.40
8	38,729.95	32,857.72	29,210.58	35,467.60	32,121.60	37,642.50	37,006.76	32,288.90	25,178.65	22,585.50
9	39,148.20	33,242.51	29,578.64	35,885.85	32,539.85	38,027.29	37,491.93	32,790.80	25,680.55	22,800.60
10	39,566.45	33,627.30	29,946.70	36,304.10	32,958.10	38,412.08	37,977.10	33,292.70	26,182.45	23,015.70
11	39,984.70	34,012.09	30,314.76	36,722.35	33,376.35	38,796.87	38,462.27	33,794.60	26,684.35	23,230.80
12	40,402.95	34,396.88	30,682.82	37,140.60	33,794.60	39,181.66	38,947.44	34,296.50	27,186.25	23,804.40
13	40,821.20	34,781.67	31,050.88	37,558.85	34,212.85	39,566.45	39,432.61	34,798.40	27,688.15	24,378.00
14	41,239.45	35,166.46	31,418.94	37,977.10	34,631.10	39,951.24	39,917.78	35,300.30	28,190.05	24,951.60
15	41,657.70	35,551.25	31,787.00	38,395.35	35,049.35	40,336.03	40,402.95	35,802.20	28,691.95	25,525.20
16	42,075.95	35,936.04	32,155.06	38,813.60	35,467.60	40,720.82	40,888.12	36,304.10	29,193.85	26,098.80
17	42,159.60	36,103.34	32,238.71	38,897.25	35,551.25	40,804.47	40,971.77	36,387.75	29,277.50	26,170.50
18	42,243.25	36,270.64	32,322.36	38,980.90	35,634.90	40,888.12	41,055.42	36,471.40	29,361.15	26,242.20
19	42,326.90	36,437.94	32,406.01	39,064.55	35,718.55	40,971.77	41,139.07	36,555.05	29,444.80	26,313.90
20	42,410.55	36,605.24	32,489.66	39,148.20	35,802.20	41,055.42	41,222.72	36,638.70	29,528.45	26,385.60
21	42,494.20	36,772.54	32,573.31	39,231.85	35,885.85	41,139.07	41,306.37	36,722.35	29,612.10	26,457.30
22	42,577.85	36,939.84	32,656.96	39,315.50	35,969.50	41,222.72	41,390.02	36,806.00	29,695.75	26,529.00
23	42,661.50	37,107.14	32,740.61	39,399.15	36,053.15	41,306.37	41,473.67	36,889.65	29,779.40	26,600.70
24	42,745.15	37,274.44	32,824.26	39,482.80	36,136.80	41,390.02	41,557.32	36,973.30	29,863.05	26,672.40
25	44,886.59	37,441.74	32,907.91	39,566.45	36,220.45	41,473.67	41,640.97	37,809.80	29,946.70	26,744.10

# HOLMES COUNTY SCHOOL BOARD

## 190 Day Employees

Step	School		Staffing/Lab		Maintenance		Custod 10 Month	Bookkeeper/ Data Records	
	Receptionist	Secretary	Aide II (2)	Assistant	Aide I (1)	Deliv. Clerk II III			
0	14,463.75	15,888.75	16,601.25	17,527.50	17,741.25	22,173.00	20,235.00	16,587.00	16,743.75
1	14,820.00	16,245.00	16,786.50	17,955.00	17,969.25	22,415.25	20,448.75	16,758.00	17,142.75
2	15,176.25	16,601.25	16,971.75	18,382.50	18,197.25	22,657.50	20,662.50	16,929.00	17,541.75
3	15,532.50	16,957.50	17,157.00	18,810.00	18,425.25	22,899.75	20,876.25	17,100.00	17,940.75
4	15,888.75	17,313.75	17,342.25	19,237.50	18,653.25	23,142.00	21,090.00	17,271.00	18,339.75
5	16,245.00	17,670.00	17,527.50	19,665.00	18,881.25	23,384.25	21,303.75	17,442.00	18,738.75
6	16,601.25	18,026.25	17,784.00	20,092.50	19,109.25	23,626.50	21,517.50	17,613.00	19,137.75
7	16,957.50	18,382.50	18,040.50	20,520.00	19,337.25	23,868.75	21,731.25	17,784.00	19,536.75
8	17,313.75	18,738.75	18,297.00	20,947.50	19,565.25	24,111.00	21,945.00	17,955.00	19,935.75
9	17,670.00	19,095.00	18,553.50	21,375.00	19,793.25	24,353.25	22,158.75	18,126.00	20,334.75
10	18,026.25	19,451.25	18,810.00	21,802.50	20,021.25	24,595.50	22,372.50	18,297.00	20,733.75
11	18,382.50	19,807.50	19,365.75	22,230.00	20,520.00	24,837.75	22,586.25	18,468.00	21,132.75
12	18,738.75	20,163.75	19,921.50	22,657.50	21,018.75	25,080.00	22,800.00	18,924.00	21,531.75
13	19,095.00	20,520.00	20,477.25	23,085.00	21,517.50	25,322.25	23,013.75	19,380.00	21,930.75
14	19,451.25	20,876.25	20,976.00	23,512.50	22,016.25	25,564.50	23,227.50	19,836.00	22,329.75
15	19,807.50	21,232.50	21,474.75	23,940.00	22,515.00	25,806.75	23,441.25	20,292.00	22,728.75
16	20,163.75	21,588.75	21,973.50	24,367.50	23,013.75	26,049.00	23,655.00	20,748.00	23,127.75
17	20,263.50	21,660.00	22,472.25	24,438.75	23,512.50	26,106.00	23,726.25	20,805.00	23,199.00
18	20,363.25	21,731.25	22,529.25	24,510.00	23,583.75	26,163.00	23,797.50	20,862.00	23,270.25
19	20,463.00	21,802.50	22,586.25	24,581.25	23,655.00	26,220.00	23,868.75	20,919.00	23,341.50
20	20,562.75	21,873.75	22,643.25	24,652.50	23,726.25	26,277.00	23,940.00	20,976.00	23,412.75
21	20,662.50	21,945.00	22,700.25	24,723.75	23,797.50	26,334.00	24,011.25	21,033.00	23,484.00
22	20,762.25	22,016.25	22,757.25	24,795.00	23,868.75	26,391.00	24,082.50	21,090.00	23,555.25
23	20,862.00	22,087.50	22,814.25	24,866.25	23,940.00	26,448.00	24,153.75	21,147.00	23,626.50
24	20,961.75	22,158.75	22,871.25	24,937.50	24,011.25	26,505.00	24,225.00	21,204.00	23,697.75
25	21,061.50	22,230.00	22,928.25	25,023.00	24,082.50	26,562.00	24,296.25	21,261.00	23,769.00

# HOLMES COUNTY SCHOOL BOARD

182, and 180 Day Employees

<b>Step</b>	<b>Bus Drivers - 180 Days</b>	<b>Aide III - 180 Days</b>	<b>Receptionist - 180 Days</b>	<b>Lunchroom - 182 Days</b>	<b>Data II- 180 Days (2)</b>	<b>Data I- 180 Days (1)</b>
0	11,289.60	13,230.00	13,702.50	13,786.50	17,482.50	18,292.50
1	11,516.40	13,446.00	14,040.00	14,141.40	17,860.50	18,670.50
2	11,743.20	13,770.00	14,377.50	14,496.30	18,238.50	19,048.50
3	11,970.00	14,094.00	14,715.00	14,851.20	18,616.50	19,426.50
4	12,196.80	14,418.00	15,052.50	15,206.10	18,994.50	19,804.50
5	12,423.60	14,742.00	15,390.00	15,561.00	19,372.50	20,182.50
6	12,650.40	15,066.00	15,727.50	15,915.90	19,750.50	20,560.50
7	12,877.20	15,390.00	16,065.00	16,270.80	20,128.50	20,938.50
8	13,104.00	15,714.00	16,402.50	16,625.70	20,506.50	21,316.50
9	13,330.80	16,038.00	16,740.00	16,980.60	20,884.50	21,694.50
10	13,557.60	16,362.00	17,077.50	17,335.50	21,262.50	22,072.50
11	13,784.40	16,686.00	17,415.00	17,690.40	21,640.50	22,450.50
12	14,011.20	17,010.00	17,752.50	18,045.30	22,018.50	22,828.50
13	14,238.00	17,334.00	18,090.00	18,495.75	22,396.50	23,206.50
14	14,464.80	17,658.00	18,427.50	18,946.20	22,774.50	23,584.50
15	14,691.60	17,982.00	18,765.00	19,396.65	23,152.50	23,962.50
16	14,918.40	18,306.00	19,102.50	19,847.10	23,530.50	24,340.50
17	14,956.20	18,630.00	19,197.00	19,901.70	23,598.00	24,408.00
18	14,994.00	18,684.00	19,291.50	19,956.30	23,665.50	24,475.50
19	15,031.80	18,738.00	19,386.00	20,010.90	23,733.00	24,543.00
20	15,069.60	18,792.00	19,480.50	20,065.50	23,800.50	24,610.50
21	15,107.40	18,846.00	19,575.00	20,120.10	23,868.00	24,678.00
22	15,145.20	18,900.00	19,669.50	20,174.70	23,935.50	24,745.50
23	15,183.00	18,954.00	19,764.00	20,229.30	24,003.00	24,813.00
24	15,220.80	19,008.00	19,858.50	20,283.90	24,070.50	24,880.50
25	15,258.60	19,062.00	19,953.00	20,338.50	24,138.00	24,948.00

# HOLMES COUNTY SCHOOL BOARD

## SCHEDULE E

### DIFFERENTIATED PAY SCHEDULE FOR ADDITIONAL DUTIES

Description	Activities, or Events	% of Base*	Supplement Amount
Annual/Yearbook - Middle/High	Yearbook	4%	1,398.00
Annual/Yearbook - Elementary	Yearbook	2%	699.00
Band Director	10	13%	4,544.00
Baseball Head Coach	14	12%	4,194.00
Baseball Junior Varsity Coach	10	7%	2,447.00
Baseball Middle School	8	3%	1,049.00
Basketball Head Coach (Boys)	18	13%	4,544.00
Basketball Head Coach (Girls)	18	13%	4,544.00
Basketball Junior Varsity Coach (Boys)	14	7%	2,447.00
Basketball Junior Varsity Coach (Girls)	14	7%	2,447.00
Basketball 7th & 8th Grade Coach (Boys)	10	4%	1,398.00
Basketball 7th & 8th Grade Coach (Girls)	10	4%	1,398.00
Beta Club (Senior)	3	4%	1,398.00
Beta Club (Junior)	3	4%	1,398.00
Cheerleader Sponsor Varsity (HCHS)	18	9%	3,146.00
Cheerleader Sponsor Senior	13	5%	1,748.00
Cheerleader Sponsor Junior	8	3%	1,049.00
Choral Director	3	4%	1,398.00
Class Sponsor Junior	2	4%	1,398.00
Class Sponsor Senior	2	4%	1,398.00
Drama	3	5%	1,748.00
Football Head Coach	9	19%	6,641.00
Football Varsity Assist/"B"/JV Coach	9	9%	3,146.00
Football 7/8 Coach	4	4%	1,398.00
Golf	10	4%	1,398.00
Science Research	3	4%	1,398.00
Softball Head Coach	14	12%	4,194.00
Softball JV Coach	10	7%	2,447.00
Softball Middle School	8	3%	1,049.00
Student Council	3	4%	1,398.00
Track	4	2%	699.00
Vocational Ag Farm	Ag farm	10%	3,495.00
Vocational - Senior (FBLA, FFA, FCCLA)	10	7%	2,447.00
Vocational - Junior High (FBLA, FFA, FCCLA)	4	3%	1,049.00
Volleyball - High	12	8%	2,796.00
Volleyball - Middle	8	3%	1,049.00
Weightlifting	10	4%	1,398.00

**\*Based on the Grandfathered Instructional Base Pay \$34,950**



# HOLMES COUNTY SCHOOL BOARD

## Differentiated Pay

1. Differentiated Pay for Critical Shortage Areas:  
Differentiated Pay in the amount of \$500 shall be paid on a one-time basis to each instructional employee
2. Differentiated Pay for Level of Job Performance Difficulties:  
Differentiated pay in the amount of \$500 shall be paid on a one-time basis to each instructional employee
3. Differentiated Pay for School Demographics:  
Differentiated pay will be at the rate of \$500 for each instructional employee and administrator who is
4. Differentiated Pay for Additional Job Responsibilities:  
See the Differentiated Pay Schedule for Additional Duties and the Differentiated Pay/Supplements.
5. Assignment of Differentiated Pay:
  - A. The site administrator shall provide a list/posting of all differentiated pay positions for employees as vacancies or new differentiated pay positions occur. These vacancies or new differentiated pay positions shall be posted for 6 working days prior to being filled.
  - B. All qualified applicants will be interviewed.
  - C. If the position remains vacant after such action, the site administrator may assign one differentiated pay coaching position activity each year to a P.E. teacher from within the school where the vacancy exists.
6. In order to receive Differentiated Pay:
  - A. Complete the minimum number of scheduled activities required.
  - B. Each teacher must have on file in the principal's office verification of completed minimum number of scheduled activities.
  - C. Pro-ration will occur if the required number of activities is not met.
  - D. No teacher may receive differentiated pay for more than two positions unless no other qualified person is available to perform the differentiated pay activity as determined by the principal.
  - E. The employee may have an option when receiving differentiated pay. They may choose to receive the differentiated pay by the following payment methods: (a) equally divided into pay periods or (b) receive the differentiated pay in final paycheck of the school year.

## HOLMES COUNTY SCHOOL BOARD

### Other Pay/Supplements

Description	Period	Amount
<b>Substitutes:</b>		
Doctorate	Hourly	14.85
Educational Specialist	Hourly	14.55
Masters	Hourly	14.35
Bachelors	Hourly	14.05
90 Semester Hours	Hourly	9.35
60 Semester Hours	Hourly	9.10
No Rank	Hourly	8.85
Non-Instructional Substitute	Hourly	Min. Wage
FCAT Proctor	Hourly	10.00
Substitute Bus Drivers - effective 10-21-13	Daily	50.00
WINGS Other	Hourly	Min. Wage
<b>Mandatory Workshops/Training:</b>		
Instructional, 17.50 per hour limit of \$100 per day.	Hour/Day	\$17.50-\$100
Non-instructional, \$8.46 per hour limit of \$68 per day.	Hour/Day	\$8.46-\$68
Bus Drivers - Workshops, etc (10 per hour)	Hour/Day	\$10-\$80
<b>Other Pay:</b>		
Custodian -- Per Day	Day	30.00
Other Per Day	Day	20.00
Summer Support	Hourly	Min. Wage-\$25
Other Approved Hourly	Hourly	Min. Wage-\$15
Choice Transportation -- Per Day	Day	\$10.00
Transportation Bus Inspection & Physical Exam (per trip)	Trip	\$10.00
Transportation of Choice Students (per day)	Day	\$10.00
Transporting Handicapped and Attendant (automobile) -- Per Day	Day	\$30.00
Current employee driving a school bus -- Per Day	Day	\$62.20
WINGS & Other - Field Trips - Bus Drivers	Trip	\$35-\$85
WINGS Bus Drivers, Aides	Hour	\$12.00
District Support Specialist (VPK, Student Data, Payroll)	Annual	\$2,000.00
Mechanic II State Inspector	Annual	\$2,400.00
Technology Coordinator	Annual	\$6,000.00
Summer Receptionist - 35 Days, 7.5 hours per Day	Hourly	Minimum Wage
<b>Food Service:</b>		
Lunchroom Manager (1 per school) - Supplement Based On Meals Served		
0 - 199 Meals Served	Annual	\$1,273.00
200 - 399 Meals Served	Annual	\$1,487.00
400 - 599 Meals Served	Annual	\$1,701.00
600 - 799 Meals Served	Annual	\$1,915.00
800 - 999 Meals Served	Annual	\$2,129.00
1,000+ Meals Served	Annual	\$2,343.00
Lunchroom Certification (Managers)	Annual	\$300.00
Lunchroom Certification (Others)	Annual	\$200.00

# HOLMES COUNTY SCHOOL BOARD

## Additional Work Days

The positions below have approved duty days outside of their normal contract period. These days will run from June - May for each year.

<b>Position</b>	<b>Period</b>		
<b>FTE per Guidance/ Curriculum</b>			
<b>Position</b>	<b>School Type</b>	<b>Position</b>	<b># of Days</b>
Guidance/Curriculum	Elementary	0-350	5
Guidance/Curriculum	Elementary	351-700	10
Guidance/Curriculum	High School	0-350	10
Guidance/Curriculum	High School	351-700	15
Guidance/Curriculum	Combination	0-350	5
Guidance/Curriculum	Combination	351-700	10
Guidance/Curriculum	Combination	701-1500	15
<b>Position</b>	<b>School Type</b>	<b># of Days</b>	
Data I	All Schools	15	
Data II	All Schools	10	
Student Records Data Entry	All Schools	15	
Bookkeeper	All Schools	10	
<b>Position</b>	<b># of Positions</b>	<b># of Days</b>	
District Food Service Menu & Nutrition Manager	1	8	

**HOLMES COUNTY SCHOOL BOARD**  
**PAYROLL PERIODS**

I. Twelve Month Employees

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1<sup>st</sup> and 16<sup>th</sup> of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exception, June 30th rather than July 1st.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

II. Ten and Eleven Month Employees

- A. Timesheets are due in the Finance Department by 10:00 A.M. the 1<sup>st</sup> and 16<sup>th</sup> of each month for the preceding payroll period.
- B. Direct deposits shall be made on the 1st and 16th of each month with the following exceptions:
  - 1. The first direct deposit for employees who work 190 or 196 days will be made on the eighth (8th) work day or August 16th, whichever occurs later.
  - 2. The balance due for fiscal year earnings is to be made on June 30<sup>th</sup>.
- C. Any date for which direct deposit is scheduled to be made that falls on a weekend or holiday, the deposit shall be made on the day preceding the weekend or holiday.

III. Substitutes

Substitutes are to be reported with the timesheets submitted to the Finance Department and direct deposits are to be made on the 1<sup>st</sup> and 16<sup>th</sup> of each month.